

Kendra Ellner

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Education

Master of Science in Urban and Environmental Planning

Arizona State University, Tempe, Arizona

December 2021

Bachelor of Science in Urban Planning

Arizona State University, Tempe, Arizona

May 2020

4.0/4.0

Associates in Arts

Scottsdale Community College, Scottsdale, Arizona

May 2018

Academic Projects

Friends of Transit Proposal

Provided recommendations for transit-oriented non-profit organization to change human behavior for increasing transit ridership.

January 2020

Republic Services Cabin Redesign

Designed an innovative interior truck cabin to enhance the sanitation collection process for Republic Service's employees.

August-December 2019

Chandler Demographic Analysis

Created a report to identify and suggest strategies to diversify the City of Chandler's economy and demography.

November 2019

Experience

Bartender/Server, The Saguaro Hotel

September 2018- Present

Scottsdale, Arizona

- Interacted with guests, providing them with a comfortable & welcoming atmosphere to relax, eat, & drink.
- Communicate effectively with teammates to be able to organize events for attendees.
- Maintained food and bar supplies for productivity and guest service.

Intern Estimator, Doege Development

March 2019-July 2019

Phoenix, Arizona

- Collaborated alongside project managers to plan and estimate costs of construction projects.
- Designed on Revit for proposed construction builds for owner consideration.
- Organized and completed document control company forms.
- Communicate effectively with subcontractors about jobs specifications and contracts.

Team Leader, Whataburger

July 2015-August 2018

Scottsdale, Arizona

- Supervised employees to facilitate the operations of food preparations and customer satisfaction.
- Ensured safe and sanitary working environment by enforcing all company regulations and procedures.
- Resolved guest complaints or recommendations promptly and professionally.

Retail Associate, Journey's Shoe Store

January 2015-July 2015

Scottsdale, Arizona

- Merchandised shoes to be available for customer purchase.
- Consulted customers on the best shoe products for them or their family's needs.

Clubs & Community Involvement

MUEP 1st Year Representative, Student Planning Association

August 2019-Present
Arizona State University

- Discussed topics of interest to incorporate in our group events.
- Contributed to the Asylum Seekers Welcome Center Donation Drive.

Club Coordinator, Women's Rising Organization

August 2017- May 2018
Scottsdale Community College

- Collaborated with several other members on a weekly basis to organize events, discuss important topics and issues, and brainstormed ways to get involved in the community.
- Participated in the Human Trafficking Awareness week for the McCain Institute and created arrangement for the event.

Volunteer, Feed My Starving Children

November 2017
Mesa, Arizona

- Arranged food packages to be delivered to impoverished children in low income areas.

Volunteer, Various Local Animal Shelters

October 2016-May 2017

Maricopa County Animal Care and Control, Central Arizona Animal Rescue, and Wild horse Ranch Rescue

- Attended to many needs of these facility's to care for animals such as cleaning, walking, organizing equipment and database entries.

Skills:

- **Microsoft:** Word, Excel, PowerPoint and Access
- **Computer Design Software:** Sketch Up and Revit
- **Document Applications:** Bluebeam and Adobe Acrobat
- **Mapping Applications:** ArcGIS 10.6.1
- **Certifications:** CPR, Food Handlers Card, TIPS Bartending

Interests: Painting, Concerts, Books, Thrift-shopping, Cooking