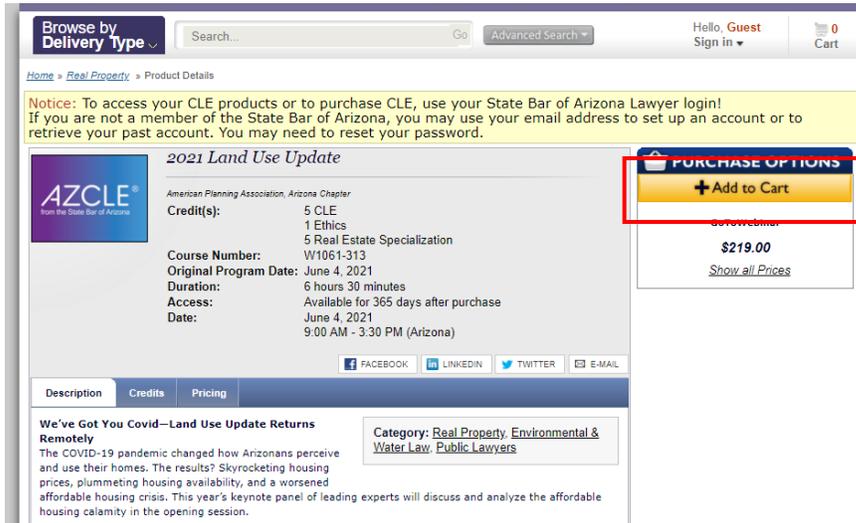
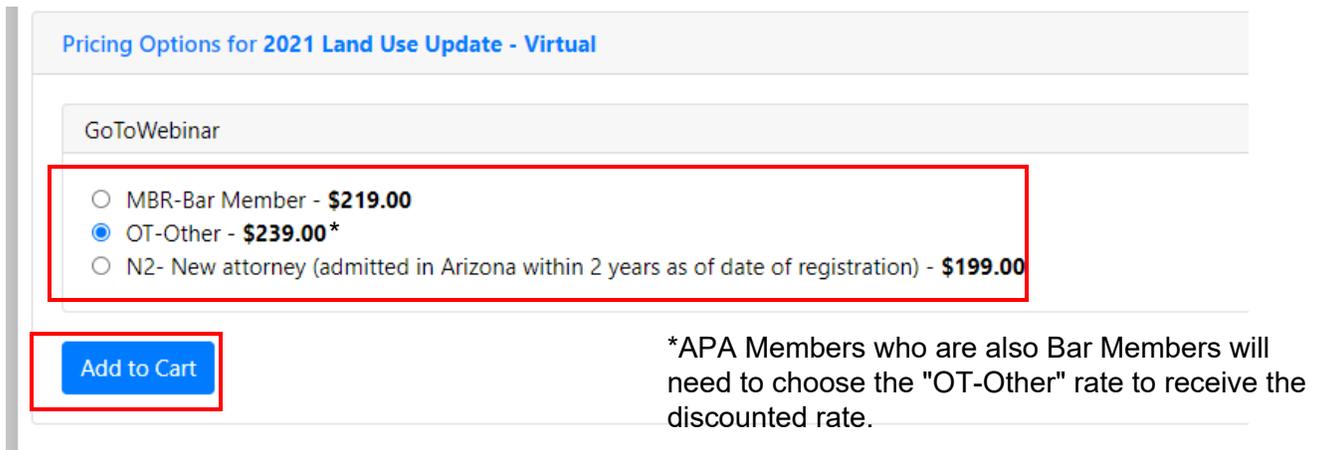


1. Begin by accessing the program here :  
<https://azbar.inreachce.com/Details/ProductPreview?groupId=95655fac-ad28-476c-9e99-222736b33083&aid=9741b562-251a-42ed-b369-9f5ade693517>

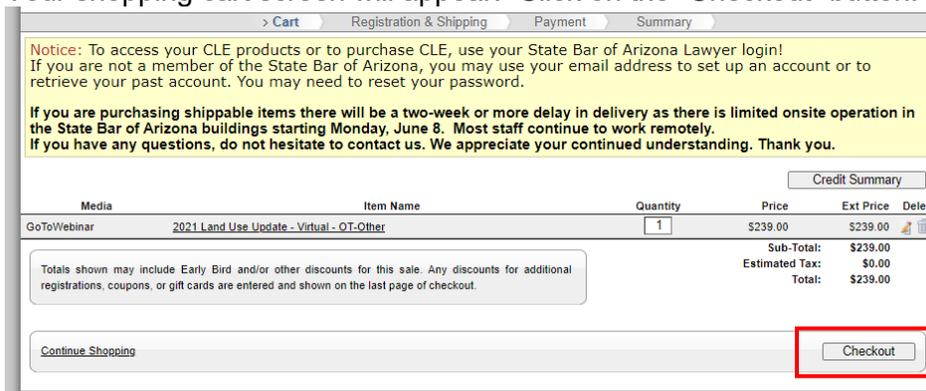
2. Click on the “Add to Cart” button:



3. Select the “OT-Other” pricing category and then select “Add to Cart”.



4. Your shopping cart screen will appear. Click on the “Checkout” button:



5. You will then be taken to the login page to create your account by clicking on the “Create an Account” button:

STATE BAR OF ARIZONA Login

Login to your AZBar Account

Username / E-Mail Address

Password

Please enter your password

Forgot your password? Need help logging in?

Remember my username on this device

Log in

Create an Account

6. Select the “I am NOT a member of the State Bar of Arizona” button:

Create a new AZBar Account

I am a member of the State Bar of Arizona

I am NOT a member of the State Bar of Arizona

7. Enter your information (first name, last name, email address):

Create a new AZBar Account

Your First Name

Your Last Name

Your primary email address

Create Account

8. You'll then be prompted to finalize your account; instructions will be sent to you via the email address you provided.

### Thank You

A welcome email has been emailed to [dixie.l.fuller@gmail.com](mailto:dixie.l.fuller@gmail.com), which will provide instructions on finalizing your account. The email will be sent from [membership@azbar.org](mailto:membership@azbar.org). If you do not receive it within a few minutes, please contact the Resource Center at 602-340-7239.

## State Bar of Arizona

Your [azbar.org](http://azbar.org) user account has been created. If you did not make this request, please contact the State Bar of Arizona at 602.340.7239.

Click this link to verify your email address and set the password for your new [azbar.org](http://azbar.org) user account:

<https://login.azbar.org/Welcome/962e9a59-57ba-4cf5-bad5-0cdc6ba0a755?ReturnUrl=https://login.azbar.org/CreateAccountSuccess>

This link expires in 90 days.

If you experience difficulties accessing your account, contact the State Bar of Arizona at 602.340.7239, from 8:30 a.m. to 5:00 p.m., Monday through Friday.

This is an automatically generated message. Replies are not monitored or answered.

9. Once you verify your email address in the email you receive, you will be prompted to reset your password. Your username is your email address.

**Reset My Password**

Your AZBar.org Username

Password must contain at least one uppercase letter, one lowercase letter, one number, and be at least 6 characters in length.  
Please do NOT use any of the following special characters: () + \\' ; # ;

New Password

Retype New Password

Save

10. Then you'll be taken to a screen to update your profile, you can bypass this by clicking on the "For Lawyers" tab and then the "CLE" tab

602.252.4804 | Email Us | Arizona Attorney Magazine | Search | My Dashboard

STATE BAR OF ARIZONA | FOR THE PUBLIC | **FOR LAWYERS** | LICENSING & COMPLIANCE | NEWS & PUBLICATIONS | ABOUT US

**CLE**

- About AZCLE®
- Family Law Institute 2021
- AZCLE® Publications
- Destination CLE 2021
- CLE by the Sea 2021
- Annual Convention
- Workers' Comp

**Ethics**

- Rules of Professional Conduct
- Ethical Guidance for Lawyers during the Coronavirus Pandemic
- Best Practices
- Ethics Opinions
- Ethics Hotline
- UPL Opinions

**Practice Tools/Management**

- Practice 2.0
- Trust Accounts
- Law Practice Management
- Succession Planning
- AZCLE® Publications
- Fastcase
- Economics of Law Practice in Arizona
- Online Subpoenas
- Find-an-Expert
- Member Directory

**Communities**

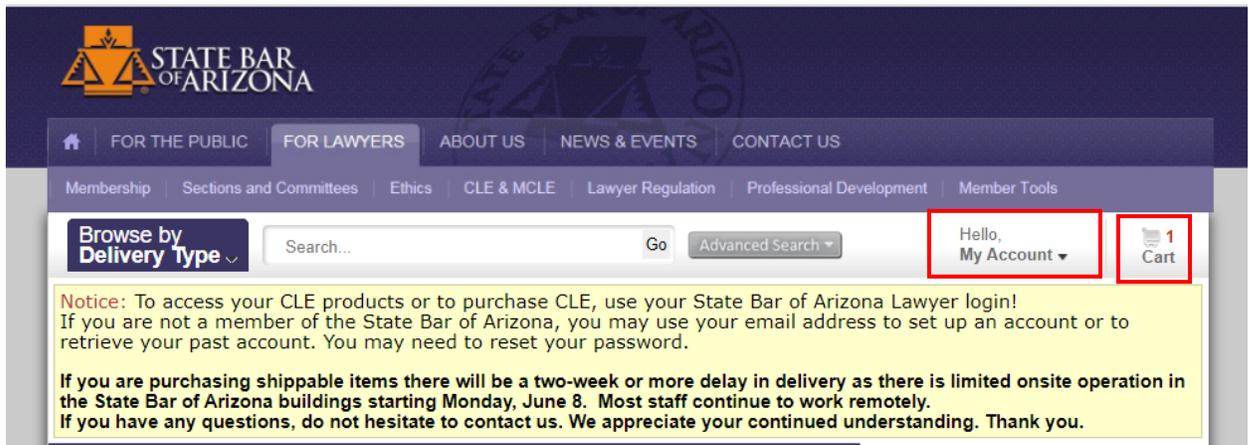
- Advisory Groups
- Arizona Attorneys Respond: Legal Help Hotline
- Committees
- Sections
- Task Forces
- Young Lawyers Division
- Senior Lawyers Division
- Partner Bar Organizations
- CPF Board of Trustees

11. Next, click on the orange “Course Catalog” button

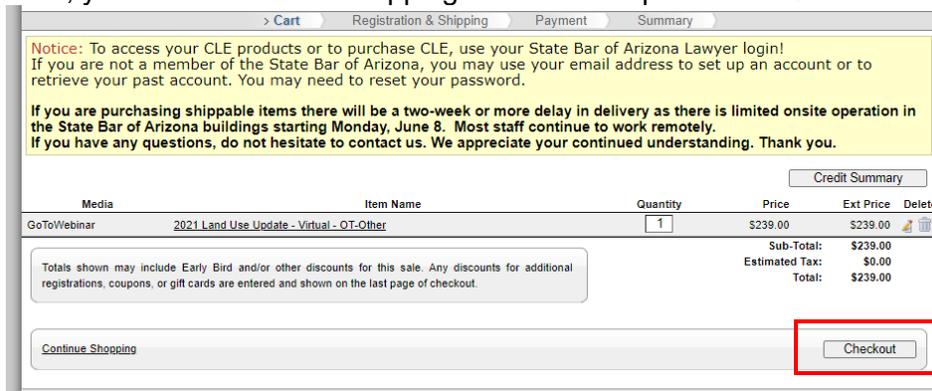


f the State Bar of Arizona. A leader in legal education, AZCLE® is at the forefront of progra  
ograms as well as a catalog of more than 300 CLE OnDemand, Publications, CLE2GO and

12. The page should automatically log you into your CLE account. You will know if you’re logged in by in the upper right portion of the page it says “Hello, \_\_\_\_\_, My Account” and you will also see that you have one item in your shopping cart
- If it say’s “Hello, \_\_\_\_\_, My Account”.. proceed to the next step below.
  - If it say’s “Hello, Guest, Sign In” then click on that icon and enter your user name and password that you just set up.



13. Next, you will click on the shopping cart icon and proceed to Checkout again:



14. You will then be taken to the “Purchaser Contact Information” screen where you’ll verify your information and click “Checkout” again:

Purchaser Contact Information ▶ indicates a required field

E-mail Address:  ✓

First Name:  Last Name:

Job Title:

Company:

State Bar # or Alternative ID:

External Id:

Address 1:

Address 2:

City:  State:  Postal Code:

Country:

Phone Number:  Fax Number:

---

Registration

2021 Land Use Update - Virtual - GoToWebinar - OT-Other

1st Registrant Email:  ✓ First Name:  Last Name:

[Continue Shopping](#) Checkout

15. Next, you will enter in the coupon code: **2021APALAND** in the “Coupon Code” field and click “Apply” to receive your discounted rate.

[Home](#) > [Cart](#) > [Registration & Shipping](#) > [Payment](#)

[Cart](#)   [Registration & Shipping](#)   > [Payment](#)   [Summary](#)

If you are purchasing shippable items there will be a two-week or more delay in delivery as there is limited onsite operation in the State Bar of Arizona buildings starting Monday, June 8. Most staff continue to work remotely. If you have any questions, do not hesitate to contact us. We appreciate your continued understanding. Thank you.

▶ indicates a required field

**Cart Summary**

Media	Item Name	Qty	Price	Ext Price
GoToWebinar	2021 Land Use Update - Virtual - OT-Other	1	\$239.00	\$239.00
			<b>Sub-Total:</b>	<b>\$239.00</b>
			Tax:	\$0.00
			<b>Total:</b>	<b>\$239.00</b>

**Coupon Code**

Coupon: Enter coupon code, then click "Apply".

**Gift Card**

Gift Card: Enter gift card code, then click "Apply".

16. Ensure that the discount has been applied as shown below.

**Cart Summary**

Media	Item Name	Qty	Price	Ext Price
GoToWebinar	2021 Land Use Update - Virtual - OT-Other	1	\$239.00	\$239.00
APA Member Discount	Discount for members of the APA, AZ Chapter (Applies to Other rate only)			-\$84.00
			<b>Sub-Total:</b>	<b>\$155.00</b>
			Tax:	\$0.00
			<b>Total:</b>	<b>\$155.00</b>

17. Enter your credit card information; then click “Complete Purchase”.

**Billing Information**

**Payment Method**

**Credit Card**    

Credit Card Number:  (No spaces or dashes)

Expiration Date:

CVV #:  (what's this?)

Use my contact information

Name on Card:

Street Address:

Street Address 2:

City:

State:

Postal Code:

Country:

Mail-in Check 

**Receipt Email**

If you would like a copy of your receipt emailed to additional addresses, please specify the addresses below.

Also send receipt to:

[Continue Shopping](#)

18. If you have questions, please call 1-877-880-1335 or 602-340-7231 for assistance.