



Town of Prescott Valley

Invites you to apply for the position of

Community Development Director

THE POSITION

Come join the largest and fastest growing community in Yavapai County! This rare career opportunity is available for the first time in over 24 years following the recent retirement of Director Richard Parker. As the Town's new Community Development (CD) Director you will report directly to the Town Manager and work in partnership with the executive leadership team to drive future successes in the areas of Planning and Development, Building and Safety, and Neighborhood Services for the Prescott Valley community.

If you have a passion for public service while working in a highly collaborative and responsive team environment, we encourage you to apply!

In this position you will:

- Provide leadership, set priorities, and establish strategic direction for the CD department. Develop performance standards and support staff in reaching performance excellence in the delivery of premier customer services in line with well articulated goals and objectives.
- Participate, coordinate and direct the development, implementation, and revision of land use plans and ordinances; current and long range planning activities; permitting, building safety and zoning ordinance administration.
- Develop and administer operation, personnel and capital improvement budgets.
- Engage and resolve customer and business partner concerns and requests for assistance.
- Promote, educate and inform stakeholders of community development codes, projects and issues through public speaking events, press releases, Council presentations, conducting and/or representing the Town at various meetings, boards, and commissions.

Need to have/be:

- Master's degree in Planning, Urban Development, Public Administration or closely related field; ten years experience in planning and/or urban development, including five years in a senior management role from a comparable or larger size community; or any equivalent combination of education/experience that provides the required knowledge, skills and abilities.
- Proactive, solution-oriented leader, a true public servant with a strong work ethic. Technically capable in all respects with expert communication and presentation skills.
- Fiscally responsible with good business sense in budget administration.
- Collaborative by nature, emotionally intelligent with the ability to build and maintain effective work relationships. The ideal candidate will be humble, passionate, respectful, professional, kind, and possess a good sense of humor.

Compensation: The salary range is \$109,470 to \$165,006 annually. The Town provides a full range of benefits including no-cost to you health insurance, group term life, disability, full wages for work-related illness or injury, wellness and EAP programs. For retirement planning the Town contributes 13% to 401(a) and 2% to a Retirement Health Savings plan with an optional 457 available.

TO APPLY: Application with resume and cover letter required.

First Review Date : August 30, 2021

Apply online: pvaz.net

Prescott Valley's Community



The Town of Prescott Valley is located in beautiful central Arizona, set between the scenic Mingus and Bradshaw mountain ranges in the heart of Yavapai County. Our high desert elevation of 5,100 feet affords us four seasons with mild temperatures year-round. Prescott Valley is the largest and fastest-growing municipality (est 50,000 popl) in the county.

Founded in 1966, Prescott Valley offers a small-town, rural atmosphere filled with rich natural beauty and modern amenities. Three national forests are nearby, and the South Rim of the Grand Canyon a short two-hour drive away. The Prescott Valley lifestyle is for someone who enjoys a relaxed pace of life, but also wants the excitement of being part of a growing, evolving community!

Known as a diverse, welcoming community, Prescott Valley boasts excellent cul-

tural, recreational and educational activities and superior public services. The Town's downtown area is anchored by a 5,000 seat, town-owned event center that hosts concerts, sporting events, and shows.

A carefully created General Plan serves to protect the quality of life that has been the reason that many have moved to Prescott Valley. The town has an excellent K-12 school system, local access to higher education, and offers a variety of shopping and restaurant options in and around its inviting central business district.

Town Values

Incorporated in 1978, the Town operates under the council-manager form of government. We believe our greatest resource in fulfilling our mission is our employees! Our signature count-on-me service culture means together, we roll up

our sleeves and get the job done quickly and effectively. We value integrity, holding ourselves to the highest standards; accountability, to honor our commitments and deliver results; inclusiveness, respecting differences in people, cultures, ideas and experiences; caring, we never underestimate the power of kindness; and fun, when we have fun doing what we love our citizens love their experiences with us! With a sense of humility we give our time, attention and action in service to others.

Under the leadership of our Town Manager and Council, the Town of Prescott Valley is a proactive, visionary, and solution-oriented organization. Fiscally conservative, the Town is financially sound with little debt and healthy reserves, positioning us to move forward in continued smart and sustainable growth for years to come.

TO APPLY:

If interested in learning more about this opportunity, including position requirements, benefits and to apply online please visit our website at www.pvaz.net. The Town of Prescott Valley is an Equal Opportunity Employer.

