

Experience

August 2, 2015 – August 14, 2018 – Town of Dewey-Humboldt, AZ

Community Planner/Code Officer

Manage all aspects of community planning, including:

- Advising town boards and council,
- Evaluating requests for land use entitlements,
- Organize and manage planning commission and board of adjustment meetings,
- Administer town general plan meet with property owners and their representatives on land use issues
- Conduct Public Meetings
- Manage town GIS system
- Manage Code Enforcement

September 2011 – August 2015 - Friends of the Agua Fria National Monument

Consultant

Consultant in Planning, GIS and Administrative services to business government and non-profits. Current clients include The Friends of the Agua Fria National Monument. The Friends are a non-profit organization that coordinates with the Bureau of Land Management to provide stewardship of the 70,000 acre monument. My responsibilities include management of all aspects of the organization of the Friends volunteer base, arranging meetings of the Board of Directors including preparing and distributing agendas, taking minutes, and financial reports. I also made all the arrangements for their Annual Membership meeting, as well as managing all of the Friends, data base systems and web page oversight and updates. Funding for this position has been exhausted.

May 2010 – September. 2011 Coconino County – Flagstaff, AZ

Zoning Inspector

Organized and supervised a team of Code Enforcement Officers in the management of public code violation complaints, and the interpretation and enforcement of the County's Zoning Ordinance. Supervised implementation of Permit Tracking System and developing GIS capabilities within the Division.

July 2009 – May 2010 Complex Data Systems – Prescott, AZ

Owner

Managed GIS Consulting Firm in Northern Arizona

September 2006 – July 2009 Conservancy of Southwest Florida – Naples, FL

Environmental Policy Specialist

- Responsible for expanding the Conservancy's presence in four counties of Southwest Florida, establishing relationships with local government representatives and elected officials.
- Work to empower community groups in Southwest Florida to engage the growth management and land use regulatory processes in Southwest Florida to affect change. Provided Planning and Natural Resource, technical assistance to community groups, counties and municipalities in Southwest Florida.
- Represent the Conservancy in commenting on Comprehensive Plan Amendments, Zoning Changes, and amendments to other Land Use Regulations to assure the compliance with state environmental regulations and to assure that the Conservancy's agenda is moved forward in these venues.
- Registered Lobbyist working with federal, state and local elected officials to adopt positions in line with those of the Conservancy on natural resource and environmental protection strategies and policies.

November 2005 – September - 2006 City of Clearwater Clearwater, FL

Long Range Planning Manager

- Responsible for Planning and Project Management, supervising Long Range Planning Team in processing applications for Land Use and Zoning Amendments and Annexations and conduct of special area studies, including Coastal Zone Management Study.
- Responsible for managing development of the City's Evaluation and Appraisal Report (EAR) and supervising City staff in the development of the Comprehensive Plan Update.

March 2001 – November 2005 Town of Clarkdale Clarkdale, AZ

Community Development Director

- Managed all aspects of Community Development, including overseeing and supervising staff within the Planning, Building, Public Works, Code Enforcement and Engineering Functions
- Responsible for advising the Town Council on all matters dealing with community development and planning and zoning.
- Worked directly with and advised the Town's Planning Commission, Board of Adjustment, Heritage Conservancy Board and Parks and Recreation Commission.
- Town's representative in negotiations with state and federal agencies on regulatory and planning matters.
- Developed Permit Tracking System for town linked to GIS system.

February 1999 - March 2001 Confederated Tribes of Siletz Newport, OR

Tribal Planner

- Responsible for all aspects of planning for the Tribe

- Responsible for the reorganizing of the Tribe's Planning Department, including staffing with Environmental Planner, Grant Writer and Economic Development Coordinator.
- Responsible for re-establishing an Economic Development branch of the Planning Department, establishing a framework for the management of economic development activities and reviews, and the planning for new economic development ventures.
- Responsible for representing the Tribe in negotiations with representatives from local, state and federal agencies.
- Wrote grant applications for the Tribe that resulted in over \$700K in funding for various projects.

April 1997 - February 1999 **Yavapai-Prescott Indian Tribe**
Prescott, AZ

Tribal Planner

- Responsible for all aspects of planning for the Tribe, including staffing Environmental Awareness Committee, Tribal Community Development Committee and Housing Committee.
- Responsible for advising Board of Directors in Economic Development affairs, and overseeing the construction process for Tribal projects.
- Responsible for representing the Tribe in negotiations with representatives from local, state and federal agencies.
- Supervised the work of Environmental Protection Specialist involved in managing grant funded projects for natural resource protection.

January 1993 - April 1997 **Complex Data Systems**
Prescott, AZ

President

- Operated a consulting practice, providing GIS services to small towns and counties in Northern Arizona.

January 1990- January 1993 **Arizona Department of Water**
Resources Phoenix, Arizona

Water Resource Planner

- Worked within the Phoenix Active Management Area to administer the water conservation requirements of all water service providers.
- Managed the Administrative Review of conservation requirements and violations by water service providers.
- Developed the GIS system that allowed the Department to monitor compliance with conservation requirements.

March 1987– January 1990 **City of Keene, NH**

Assistant Planning Director

- Responsible for current planning activities including zoning administration, subdivision control, and staffing to the City Council, Board of Directors, and Conservation Commission.
- Rewrote the City's General Plan
- Developed the City's Site Plan Regulations, and administered the review of site plans for development.

February 1986-March 1987

Town of Montague, MA

Town Planner

- Responsible for all aspects of Planning for the Town, including long-range planning, staffing all town boards, administering the Town's zoning ordinance, Subdivision Code, and Natural Resource Conservation Code.

Education

1981-1985 Arizona State University, Tempe, AZ BS in Urban Design

1985-1987 University of Massachusetts , Amherst, MA