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|  | **TOWN OF GILBERT****invites applications for the position of:****Principal Planner**An Equal Opportunity Employer |

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| **SALARY:** | $78,271.10 - $117,406.65 Annually |

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| **OPENING DATE:** 04/22/22 |
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| **CLOSING DATE:** 05/15/22 11:59 PM |
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| **WE ARE TEAM GILBERT:** |
| Gilbert is on a mission to be the **City of the Future.** We choose to **“Anticipate. Create. Help people.”**With 100 years of history and growth, our focus is on keeping the thriving community that Gilbert is today well into the future while continuing to be one of the top communities in the country.   In Gilbert, we are shaping a new tomorrow, today. We hire people who share our aspiration to be driven, kind, bold, and humble. Join ***Team Gilbert***, and help us shape a new tomorrow, today: <https://youtu.be/ftB0lKDltvc>  |
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| **WE ARE SEEKING:** |
| The Principal Planner position will be tasked with: supervising technical support and professional staff; providing advanced technical support on the most complex planning issues; providing staff support for Boards, Commissions and the Town Council; serving on special committees; developing policies and procedures; overseeing studies and projects; managing and overseeing compliance with codes, regulations and standards; and managing staff workloads.Ideal candidates for this position will have excellent interpersonal skills - service-oriented team players who are able to work through conflict to build group unity.  They will be highly skilled communicators - effective listeners, with strong speaking, presentation and writing abilities. They will be known by their peers and clients as creative problem solvers - collaborators who consistently seek for new and better ways of accomplishing their work. They will be motivating leaders who derive satisfaction from mentoring and developing team members, and who manage for performance and accountability.  Of critical importance, they will understand and display the integrity required of those involved in public service. |
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| **ABOUT YOU:** |
| At Team Gilbert, we hire outcome-oriented problem-solvers who love what they do!  Here are some position requirements:* Bachelor's degree in urban planning, urban design, land use planning, landscape, geography, public administration, architecture, environmental design, or related field;
* Master's Degree desired but not required;
* Minimum of eight years of experience in municipal planning, public or private sector;
* Three years of interdisciplinary complex project management;
* American Institute of Certified Planners (AICP) preferred.

**Knowledge:*** Applicable Federal, state and local laws, codes, regulations and/or ordinances;
* Planning and zoning principles;
* Architecture and design review principles/terminology;
* Engineering and construction principles/terminology;
* Research methods;
* Spatial concepts and site planning;
* Spatial and mathematical concepts;
* Modern office equipment.

**Skills:*** Ability to Inspire others
* Able to Assess employees’ strengths and weaknesses
* Provide excellent customer service;
* Read, comprehend and/or interpret written materials and technical drawings;
* Manage projects;
* Resolve conflict;
* Build consensus;
* Think critically and strategically;
* Present cases to Boards, Commission, and Council;
* Work with diverse groups and individuals in a collaborative environment;

***This position will work 4/10s, Monday through Thursday and a hybrid/remote work schedule may be considered.  This is an At-Will position and is FLSA Exempt – ineligible for overtime compensation.*** |
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| **UP FOR THE CHALLENGE:** |
| Gilbert has been named the ***#1 Healthiest Employer***(Mid-Size Category) by the Phoenix Business Journal- 2020. The Maricopa County Department of Public Health awarded Gilbert the Platinum Level Healthy Arizona Workplace Award- 2019 and the Wellness Council of Arizona awarded the Process, Progress & Leadership in Worksite Health Promotion- 2019.Join ***Team Gilbert***and make an income while making an impact!  We can't think of a better place to put your talents to work.   Let's get this adventure started! *Gilbert provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.* |

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| APPLICATIONS MAY BE FILED ONLINE AT:<https://gilbertaz.gov/jobs>OUR OFFICE IS LOCATED AT:50 E. Civic Center DriveGilbert, AZ 85296HR@gilbertaz.gov | Job #22-0082PRINCIPAL PLANNERPP |
| Committed to equal opportunity, reasonable accommodation, and a smoke free/drug free workplace. Gilbert will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee’s Form I-9 to confirm work authorization. |

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