

Director of Community Development

City of Sedona, Arizona

Salary: Up to \$148,500

Plus excellent benefits, including available hybrid work schedule, extra vacation up front, and relocation reimbursement!

Located approximately one and a half hours north of Phoenix in the high southwestern desert, Sedona is blessed with four mild seasons, and plenty of sunshine and clean air. Due to its stunning natural surroundings, this small community of roughly 9,700 residents has become one of Arizona's premier centers for international tourism, recreation, retirement, luxury resorts, and the arts. The region's seasonal population often triples the number of residents on a regular basis. The beauty of the region became known through the motion picture industry with many classic films, commercials, and television shows filmed in the rural area surrounding the city.

The City of Sedona's Community Development Department has 14 full-time employees, 1.5 temporary employees and an operating budget of approximately \$2 million annually. The department's primary functions include city planning, building permits and inspections, and code compliance. Under the direction of the City Manager, the Director of Community Development plans, directs, manages, and oversees the activities and operations of the Community Development Department, providing highly responsible and complex administrative support to the City Manager, City Council, and appointed public bodies. The Director of Community Development is responsible for the administration of policies and procedures for long range planning, current planning, development review, development services, code enforcement, and building safety, and is the City liaison for Planning and Zoning, Historic Preservation, and the Board of Adjustment. This position will also develop and implement Community Development Department goals, objectives, policies, and priorities for each assigned service area, and will establish, within City policy, appropriate service and staffing levels, monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures, and allocate accordingly.

A bachelor's degree from an accredited college or university in resource management and planning, public administration, or a related field, and six (6) years of increasingly responsible experience in planning, community development, public administration, or a related field, along with at least two (2) years of administrative and supervisory experience is required. A master's degree in a related field and AICP certification are highly desired.

For a complete position profile, full job description and to apply online, visit Prothman at <https://www.prothman.com/> and click on "Open Recruitments". For questions, call 206-368-0050. The City of Sedona is an Equal Opportunity Employer. First review of applications: **September 25, 2022** (open until filled).