

COMMUNITY: City of Eloy
POSITION: Building Inspector
Job Code: 3005
HOURLY: \$21.18 - \$38.06
DEADLINE: Open Until Filled



Summary: Under general supervision, inspects ongoing commercial and residential construction projects for compliance with all building, safety and construction codes and regulations, and with the approved building plans.

Essential Job Functions: *The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only to provide a summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Inspects residential and commercial building construction; inspects plumbing and electrical installations being constructed, altered, repaired or demolished; assures compliance with all applicable codes, ordinances and regulations.
- Reviews plans and specifications of projects to gain familiarity with the projects prior to inspection; performs field inspections to evaluate the work performed and materials used; verifies quality of workmanship, quality of materials used, and compliance with plans, specifications, estimates and applicable codes and regulations.
- Notes deficiencies and deviations from plans; refers serious problems and disagreements in interpretation to Chief Building Official; interprets City codes, and issues citations, notices of violation, occupancy certificates, and work stop orders.
- Maintains communications with developers and builders on commercial and residential building inspection projects; analyzes practices, identifies problems, and recommends improvements.
- Maintains and updates inspection records, project documentation and files.
- Performs safety and structural evaluations of buildings following disasters and complaints.
- Coordinates inspection work with other City departments and public and private utility agencies.
- Completes required daily logs and reports.
- Answers inquiries and assists customers with application process, construction codes, compliance issues, permit review, and other City standards and regulations; provides information and recommendations within scope of authority.
- Performs other duties as assigned or required.

Knowledge and Skills:

- Knowledge of City policies and procedures.
- Knowledge of the principles and practices of the construction industry and building trades.
- Knowledge of the principles and practices of plan review and building inspection.
- Knowledge of building material specifications and product installation standards.
- Knowledge of Uniform Building Code, National Electric Code, Arizona Uniform Plumbing Code, Uniform Mechanical Code, and related state and local regulations.
- Knowledge of occupational hazards and safety precautions in construction areas.
- Knowledge of the principles of record keeping and records management.

- Skill in applying technical knowledge of building trades work, and using sound inspection methods to determine workmanship and materials quality, and detect deviations from plans, specifications and standard installation practices
- Skill in interpreting and applying building and safety standards, and City policies.
- Skill in reading and interpreting building plans, specifications, and blueprints.
- Skill in making arithmetic calculations quickly and accurately.
- Skill in interpreting technical instructions and analyzing complex variables.
- Skill in establishing and maintaining cooperative working relationships with employees, officials, other development agencies and the general public.
- Skill in operating a personal computer utilizing standard and specialized software.
- Skill in effective communication, both verbal and written.
- Skill in bi-lingual communications (English and Spanish), desired
- Skill in preparing/revising architectural plans for residential and/or commercial buildings.

Minimum Qualifications:

High School Diploma or GED; AND five (5) years' experience in building trades, construction or inspections; OR an equivalent combination of education and experience.

Must maintain a valid State of Arizona driver's license; International Code Council (ICC) certification as Building Inspector, Electrical Inspector, Plumbing Inspector, Mechanical Inspector, Combination Inspector, or Building Plans Examiner is required.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as needed.

TO APPLY ONLINE:

In order to apply for this position, you will have to fill out a City of Eloy application on our website. Visit our website to apply or for more information on this position and other opportunities. You will find complete job descriptions, requirements and application information at: <http://www.elay.gov>

Experience is highly desired for all positions. The City of Eloy conducts background screening and may conduct drug screenings on prospective employees (dependent on position). The City does not hire at the top of the pay range. Candidates may start above the beginning of the pay range depending on qualifications. The City of Eloy is an EOE/AA Employer.